



## ICT Security & Security Audit

Protect your people, data and reputation with a practical ICT security review and staff training designed for small businesses

The problems we see

- Former employees still have access to company email and systems
- Frequent spam and phishing emails that risk staff clicking malicious links
- Staff unsure how to verify links or attachments before opening them
- Passwords stored insecurely in spreadsheets or on sticky notes
- Sensitive data copied to USB drives or shared outside the business
- Limited staff knowledge of basic cyber hygiene and password management
- Uncertainty about compliance or readiness for frameworks such as Essential Eight

What we offer (Services)

- Account lockdown & offboarding — disable ex-staff access, rotate shared credentials and audit admin accounts
- Email hardening — SPF/DKIM/DMARC, anti-phishing rules and mailbox hygiene
- Password manager rollout — corporate vault, MFA onboarding and training
- Endpoint controls — antivirus/EDR checks, removable media controls and disk encryption
- Data protection & DLP basics — prevent unauthorised copying/sharing and secure sensitive folders
- Phishing simulation & staff training — short, practical workshops and awareness materials
- Essential Eight readiness review — gap analysis and prioritized remediation plan

Security audit deliverables

- Executive Risk Summary (High/Medium/Low)
- Full technical findings with screenshots and evidence where applicable
- Prioritised remediation plan with Quick Wins, Medium and Strategic items and estimated costs
- Policy templates (passwords, access, backup) and configuration checklist
- Handover session, training materials and 30 days post-engagement support



## Why choose us

- Practical, affordable security focused on small business needs
- Non-technical summaries for business owners and clear technical steps for IT staff
- Hands-on remediation available so problems get fixed quickly
- Community-minded and culturally aware service

Book a free 15-minute discovery call or reply with “Start audit” and we’ll schedule a rapid account lockdown and email hardening to stop ex-staff access and reduce phishing risk.

## Contact us

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